THIS POLICY SHOULD BE READ IN CONJUNCTION WITH LEARN-AT ADMISSIONS POLICY PART 1

Learn-AT Admissions Policy for applications for first-time admissions in September 2026 and mid-year applications during the academic year 2026-27.

Part Two – The School/Academy

This section of the Admissions Policy explains how the overarching Learn-AT policy applies to Market Harborough CE Academy including how admissions are prioritised.

1. Introduction to the academy/school

At Market Harborough CE Academy we know our children are our future. What we teach them now will affect eternity and that is why their education is so important. Our mission statements 'All Growing together in God's love' reflects the bottom line in our organisation. We are all growing and we grow best in an environment where we feel important and are valued for who we are.

Our school aims form the foundations of all we do in our school and all we aspire to achieve. We want all our children and our staff to be:

Successful, engaged learners who grow in knowledge and skills;
Confident individuals who lead safe, happy and healthy lives, living life in all its fullness;
Caring towards our wider community; working together to serve the common good;
Welcoming and cherishing towards everyone.

School Values

Helpfulness and Relationships
Generosity and Thankfulness
Forgiveness and Compassion
Hope and Trust
Courage and Perseverance
Respect and Dignity

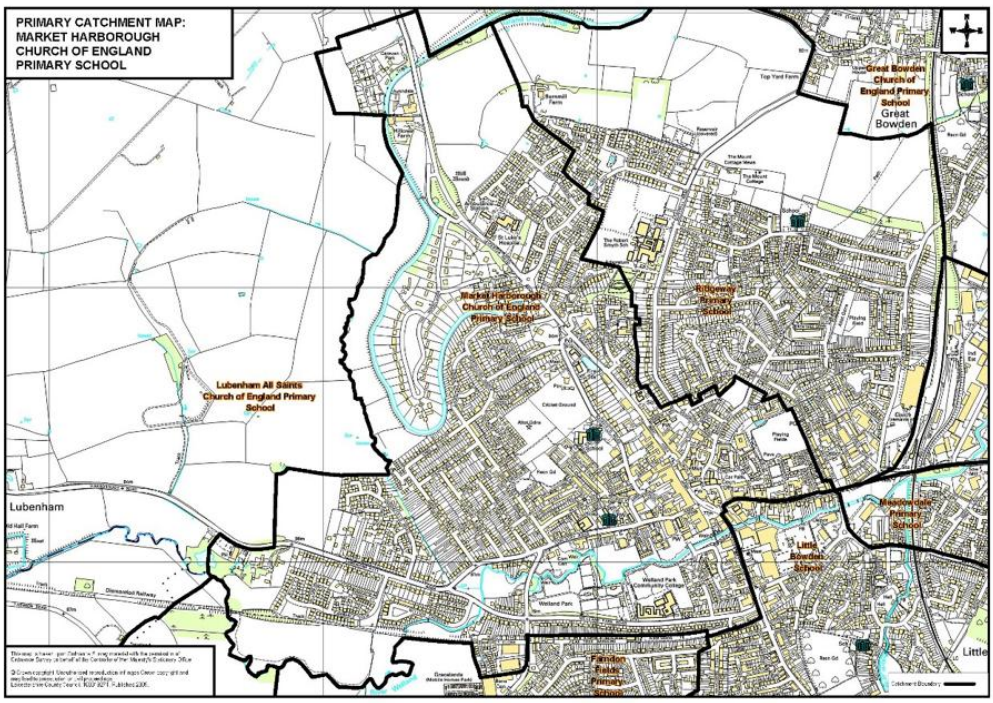
Our values are the beating heart of our school. They guide us in our everyday lives in school.

2. Planned Admission Number

The Planned Admission Number (PAN) for first-time admission to Reception in this academy/school is:	60

3. Criteria for prioritising admissions in Market Harborough CE Academy

The following criteria, in combination of the order listed, will be used to allocate places if there are more applications than places available:

a	Looked After" children who are: (i) in the care of a local authority or (ii) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989). Children who were previously "looked after" but either: (i) immediately after being looked after became subject to an adoption, child arrangements order or special guardianship order (In such circumstances a letter from the last Local Authority which the child was in the care of will be required). (i) appear (to the admissions authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
b	Children who live in the catchment area of Market Harborough CE Academy. The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. 
c	Children who will have an older sibling attending Market Harborough CE Academy at the same time. Sibling is defined in these arrangements as including natural brother or sister, half-brother or sisters, and legally adopted child being regarded as a brother

	or sister.
d	Children who have a serious medical condition or exceptional social or domestic needs that make it essential they attend Market Harborough CE Academy. Supporting documentation from the Lead Professional must be supplied and must be submitted with the application. The following list are the areas that are considered exceptional: • Children in the care of a LA • Children subject to Child Protection Plans • Parents suffering domestic violence (subject to documentary evidence by a lead professional) • A child for whom transfer to the catchment area school would involve attending a different school until (s)he is the right age for transfer (dependent on the child having attended the present school for at least a year) ***Each case will be assessed on its individual merits by the Local Governing Body, who will make a recommendation to the Trust Admission Committee.***
e	Children living nearest to the school. This distance is measured from the centre point of the property to the school's main designated front gate, using a computerised mapping system.

Random allocation will be used as a tie-break in category (e) above to decide who has highest priority for admission if the distance between two children's homes and Market Harborough CE Academy is the same. In such cases lots will be drawn supervised by an independent officer.

In the event of that there are more applications than places available, Market Harborough CE Academy may need to ask for proof of the following when applying the criteria for prioritising admissions:

- Address
- Child's date of birth
- Copy of an adoption order, residence order or special guardianship order and a letter from the Local Authority that last looked after the child confirming that (s) he was looked after immediately prior to that order being made.

Significant Change of Circumstances

If a change of circumstances takes place after the closing date for applications but before all places have been allocated, then the change of circumstances will be taken into account within the allocation process.

If a change of circumstances takes place after all places at the school have been allocated the application will be added to the waiting list in a position which reflects the published priority criteria.

Appeals

When an application for a place at this school is unsuccessful, information about appealing the decision can be found here:

Website: https://www.leicesterdbe.org/schools/admissions-and-appeals/
Email: officedbe@leicesterdbe.org
Telephone: 07596 855 610
Post: Leicester Diocesan Board of Education, St. Martins House, 7 Peacock Lane, Leicester, LE1 5PZ

Appeal Form Notes
https://www.leicesterdbe.org/wp-content/uploads/2021/12/APPEALS-FORM-supporting-information-2021.pdf